

Approved For Release 1999/09/20 : CIA-RDP78-03568A001000030034-0

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Classification and Wage Division
ATTN : [REDACTED]

DATE: 16 June 1954

25X1A9a

FROM : Personnel Officer, Administrative Staff, ORR

SUBJECT: T/O Position Change

1. This Office requests that the position of Secretary (Typing), slot No. F-1197 in the Analysis and Reports Branch, Techniques and Methods Division, ORR, be changed to Secretary (Steno) at the same grade level.

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2. The present incumbent, [REDACTED], is fully qualified as a stenographer, and it has been established that this skill is required by this branch in this position.

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St/A/ORR:gh
Distribution:

O&I - Addressee

1 - [REDACTED]

1 - D/T/RR

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#546
LJ
6-24-54